



ARNOTOPCO

VACANCY: COAL PROCESSING PLANT FOREMAN

LOCATION: Arnot Opco Coal Mine, Rietkuil, Mpumalanga

ROLE PURPOSE:

The Coal Processing Plant Foreman is responsible for overseeing day-to-day plant operations, ensuring efficient and safe coal processing, maintaining product quality standards, and supervising operational personnel. The role includes monitoring contractor performance (Plant Operation and Maintenance, Laboratory, House Keeping and Stockyard Controller), coordinating with laboratory teams for sampling and analysis, and driving operational improvements to meet production and quality targets.

KEY RESPONSIBILITIES:

Contractor Oversight & Performance Management

- Monitor and evaluate O&M contractor plant operations to ensure adherence to agreed throughput, availability, and efficiency targets as well as quality control activities are executed in line with Arnot Opco's operational, safety, and customer specification requirements.
- Oversee the Laboratory's sampling and analysis activities, ensuring compliance with contractual obligations, accuracy, and timeliness of reporting.
- Conduct daily performance reviews with contractors and escalate issues impacting plant performance or product quality.



Contact us

010 823 4525
013 136 0042
talktous@arnotopco.com
www.arnot-opco.com



Head Office

Farm Rietkuil 491 JS
Private Bag X3
Rietkuil
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Physical Address

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- Ensure that all service level agreements (SLAs) and key performance indicators (KPIs) are met by contractors.

Plant Process Monitoring

- Supervise coal processing operations from ROM handling to final product stockpiling (pre-certification)
- Monitor crushing, screening, DMS separation, and blending performance against set standards.
- Ensure that bypass coal and washed product are blended according to quality specifications.
- Oversee product stockpile management and tonnage tracking, ensuring compliance with customer requirements.

Quality Control & Reporting

- Review Laboratory's 2-hourly quality reports and provide immediate feedback to O&M contractor for process adjustments.
- Ensure accuracy and validate sampling and analysis processes, including composite sampling for stockpiles.
- Report daily plant performance and product quality trends to the Plant Manager.

Compliance & Safety

- Enforce Arnot Opco's safety standards and ensure contractor compliance with SHEQ requirements.
- Participate in safety audits, toolbox talks, and incident investigations.



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Continuous Improvement

- Identify operational bottlenecks and recommend process optimization initiatives.
- Coordinate with O&M contractor on maintenance strategies to reduce downtime and improve plant reliability.
- Drive contractor performance improvement initiatives and cost efficiency measures.

QUALIFICATIONS & EXPERIENCE:

- Coal Preparation Certificate (required)
- National Diploma in Metallurgy (advantageous)
- Minimum 5 years' experience in coal processing, with at least 2 years in a supervisory role.
- Knowledge of DMS plants, crushing, screening, and stockpile management.
- Proven experience in contractor performance management and quality assurance

COMPETENCIES & SKILLS:

- Strong technical knowledge of coal processing and beneficiation processes (crushing, screening, washing, dewatering).
- Knowledge of heavy equipment operations and material handling systems
- Ability to read technical drawings and process flow diagrams (PFDs)
- Analytical and problem-solving skills (particularly in interpreting lab data & plant KPIs).



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- Computer literacy for reporting and SCADA systems.
- Excellent communication and contractor management skills.
- Strong safety awareness and enforcement ability.
- Ability to work under pressure and make operational decisions in real-time.

KEY PERFORMANCE INDICATORS (KPIs):

- Plant throughput & availability (as per contractor SLA).
- Product quality compliance
- Turnaround time of quality reports and pre-certification stockpile collection (2-hourly stockpile composite and pre-certification stockpile results).
- Contractor performance management effectiveness (SLA compliance).
- Safety compliance (zero harm, incident rate reduction).

How to Apply:

Interested candidates are invited to submit their applications via email to recruitment@arnotopco.com by **11 September 2026**. Applications must include a detailed résumé, certified copies of qualifications and ID, as well as contactable references from previous employers. Applicants are requested to clearly indicate the vacancy title in the subject line of the email. Please note that incomplete documentation will not be considered.

Arnot OpCo is an equal opportunity employer.



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Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and internal candidates.

Pre-screening, on-mine assessments, medical examinations, and security clearance form part of the recruitment and selection process. Shortlisted candidates will be required to attend a panel interview. Preference will be given to Former Employees and candidates who reside within our host communities of Steve Tshwete Local Municipality (proof of residence may be requested) and have mining experience.

Employment of the successful candidate is subject to the abovementioned criteria.

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

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